

## Caledonia Park- Parent Association Meeting

Minutes – March 16, 2026

**Attendees:** Sarah Coenen, Donavin Simmons, Andrea Santa, Sharon MacDonald, Kyla Olson, Niki Bergsma, Erin McIntyre, Jody Dowle, Kelly Patterson

**Apologies:** Hannah Radford, Kale Whitehead, Terri Beer

### Agenda

Call meeting to order at: 6:03 pm

Approval of Agenda by *Kelly Patterson* seconded by *Kyla Olson*.

Approval of previous minutes by *Kelly Patterson* seconded by *Kyla Olson*.

### Old Business Items (Chair):

### Treasurer's Report (Hannah):

1. Report included in email: Update on hotdog sales. Money raised from the Halloween dance. Monthly update of the account, and quick note that the 50/50 is up and running.

### Playground Update (Kelly):

1. Playground Fundraising update: The Dance went very well, a lot of work went into the planning and it ran very smoothly. The ticket system was fantastic, supported by Hannah and I taking cash in the kitchen for those who hadn't bought tickets. The attendance numbers were very low in comparison to previous years, maybe 30% attendance. This elevated any lineups in the concession, but meant sales were low.

Craig at No frills saved the day with a large donation of 600 juice boxes, bags of chips, hot dogs and buns.

Valmart - 600 freezies.

Tims near the high school 1000pcs tim bits, which we made into bags of 5.

Safeways - 160 hot dogs

Coop - 90 hot dogs

Ca Tire - 10 helium balloons and 2 flats of gatorade.

Hannah - 4 flats of gatorade

We took \$1,646.50, minus \$300 for DJ. Total profit of \$1,346.50. Great news that we have enough leftovers for the next hot dog day, so this will double our profits.

Please can we have Thank you posters made for the companies?

**Notes:** Thank you posters were going to be made and provided to the companies that gave donations.

2. Hot Dog Day: sales were at the lowest ever in Feb, hopefully higher numbers tomorrow on St Paddy's Day. Only need to purchase 25 packs of bread buns, so the cost for tomorrow's hot dog day will be approx. \$65.

3. Spring50/50: launched last Thursday ready for the floor hockey tournament. Within the first 24hr we had \$700 in sales, only 2 sales over the weekend, then jumped up to \$1,150 after last night's email blast to those who have signed up to receive fundraising emails. 1053 tickets sold, only 30 people bought tickets. Hopefully more people will purchase tickets within the next 9 days, previous lowest sales were 182, highest 367. In previous years we have been around \$7,000 - \$12,255. Using Zeffy which is 100% free, Raffle box charges 7% of total sales, plus 3% and \$0.03 card fees per transaction.
4. Playground install not commencing until June. They estimate a 3 week install. If the park is not completed before the end of school, we will have a grand opening in Sept.

**Notes:** Noted best to have the grand opening in September and have the sponsors be invited to this event at that time.

### **Bake sale and Popcorn Update (Kyla and Terri):**

1. Bake sale Update: Bake sale this month was provided by Grade.5 families. We had enough goodies for a one-day sale. Grade.5's had a field trip the same day, so a sale was held after lunch time for them. A big thank you to Mindy, Shantel, Sharon and Donavin for helping us out with that. Close to \$300 was raised to go towards the grade.5 classrooms.
2. Popcorn Update: February's sale - sold 283 bags of popcorn. Lowest numbers I've seen to date. We still managed to profit \$146.54. The spreadsheet in the shared drive has been updated if anyone would like the detailed breakdown.

The small popcorn bags that we usually order from Harlan's have increased in size (however not price which is good). We will need to adjust the amount of popcorn we are putting in each bag to compensate for the size difference. The remainder of the order has arrived, so we are full with popcorn and bags.

We would like to thank the school for purchasing a second popcorn machine, this should help with production and hopefully shave down the total time it takes to pop and bag.

For hot lunch operations, it's going well. We did have quite a few changes and adjustments we had to deal with for the kfc hot lunch on Feb 27th, however we managed and everything got delivered or picked up.

### **Fundraising Update (Erin):**

1. Awaiting the decision on the licence for the casino - all forms sent and process has been started

### **Library Update (Kale):**

1. Book Fair Update: The Book Fair was a huge success, with a record-high total of over \$11,000 in sales. The after-school portion helped boost our numbers each day. The school will receive Scholastic credit from these sales, which will be used to purchase new books. Multiple prize draws helped engage students across all grades, including the \$25 Family Draw won by Mrs. Milner and one of her students, along with over 30 additional prize

winners.

**Notes:** Profit is unknown at this time. Update hopefully for our next meeting.

**Hot lunch Update (Niki, Terri and Kyla):**

**Notes:** Have looked into Healthy Hungry - some different and fun restaurants included - delivery is an option as well. Looking into utilizing other grocery stores for the chips and milk jugs - Co-op or No Frills - looking into the pricing for these.

**New business Items (Chair):**

**Additional Agenda Items - Questions:**

**Next Meeting:** *April 27th at 6:00 pm*

Meeting adjourned: *6:34 pm*