

Caledonia Park- Parent Association Meeting

Minutes – September 28, 2026

Attendees: Kelly Patterson, Niki Bergsma, Sarah Coenen, Amanda Hodgins, Terri Beer, Kale Whitehead, Danielle Kirton, Donavin Simmons, Shantel Bauer, Sharon MacDonald, Hannah Radford, Kyla Olson, Erin McIntyre, Jody Dowler, Michael Sims

Apologies:

Agenda

Call meeting to order at: 6:54 pm

Approval of Agenda by Kelly Patterson seconded by Hannah Radford.

Approval of previous minutes by Kelly Patterson seconded by Sarah Coenen.

Old Business Items (Chair):

Recess totes indoor and outdoor

Notes: The totes are almost ready and should be in the school shortly.

Treasurer's Report (Hannah):

Notes: Playground completed and had the grand opening, spending \$200 for cake, balloons and additional items. Expense report included with additional details from last year.

New business Items (Chair):

Approval of dates of events for the year

Meeting day and time for 2026/27

Basic food handling document

Confidentiality document.

Gaga Ball pit indoor and Outdoor

Halloween Dance

New header for Facebook page - Ideas

Top tips poster, sync phone/desktop, stay up to date , facebook page, did you know etc....

What are we fundraising for this year?

Notes: Day and time agreed upon by all, we will do Monday evenings at 6:30 pm.

We had discussed setting some guidelines and possibly a food service document created for steps to be taken when handling food for students, volunteers and parents association members. Amanda noted that she can look to create a document and laminate it for us to utilize.

Details shared in regard to the new confidentiality document, requested to be signed by anyone that is volunteering and assisting with items in the school.

Chatted about the Gaga Ball pits, one indoor and one outdoor. Looking to get the indoor one for the winter months and then have the funds for the outdoor one by Spring. Possibly looking to

get donation of lumber from Co-op.

Halloween dance will be October 30th, DJ is booked - \$300 cost, and need some new decorations and items this year – budget of \$300 for this. Games will be refreshed or created by the grade 7 arts class again. Concession will be located in the foods room similar to last year. Kale to check and see if possible, to get some additional volunteers again this year, as they were fantastic last year.

Looking to fundraise for the Gaga Ball pits, and one additional ask from the school at this time, roller stools for EAs.

Parent Association to provide similar to previous years the classroom budgets – all in favor of \$200 per class.

Christmas Concerts will be December 9-10th and will look to plan some fundraising items around these again this year.

Playground Update (Kelly):

Very successful grand opening for the new playground, well attended.

Bake sale and Popcorn Update (Kyla and Terri):

Student's helpers for bake sale

Notes: Request for some students to assist with the bake sales again this year. Asking whom is best to have assist with these and Donavin and Sharon noted they will take this away and provide some students for this. All noted that it is best to share among the students, and not just specific ones, noting that some do better with this than others. Kyla and Terri are going to provide a communication to the teachers explaining details around the popcorn and bake sales to note timing of when to attend, which classes to come when etc.

Fundraising Update (Erin/Sarah):

Apples and Pears Fundraiser is currently at 16 orders \$1100 in sales - roughly \$300 in profit - emailed out to the parents emails that we have and see if additional sales can be generated over the weekend and Monday. Posted on the Facebook page as well Sunday to hopefully generate more sales.

Bear Tracks Ice Melt - to be booked, looking to do some door-to-door selling for this as well, and get two pallets of 60 per pallet. Selling for \$32-\$33 per pail, and profit \$13.50-\$14.50 per pail.

Notes: Apple and Pear fundraiser ended with 20 orders, \$1221 in sales and profit of \$354.50. The fundraiser has noted that they will be starting this a bit later in September next year, and hopefully this will allow for additional orders as well. Noted this was around the time of school fees and payments that parents have and may have been a factor in sales.

Will be doing the Bear Tracks fundraiser and getting all the items set up for this to be successful. Thinking door-to-door sales will be great as well, Kelly and Sarah both noted they will do this around their neighborhoods.

Looking to have a 50/50 around the Christmas concerts and start just prior for sales. Will do the Purdy's again this year for holiday items and looking to do Purdy's in the spring around Easter time as well.

Library Update (Kale):

Notes: Will be having a book fair October 19-23rd around the parent teacher conferences, will be open after school again this year for 30 minutes. More details to be shared soon.

Hot lunch Update (Niki, Terri and Kyla):

Hot lunch totes

Notes: Hot Lunch totes, looking for larger ones, Terri will look into these further on prices and possibly see if we are able to get a donation from Canadian Tire for these.

Additional Agenda Items - Questions:

Next Meeting: *October 26th at 6:30 pm, November 30th at 6:30 pm, No December meeting*
Meeting adjourned: *8:00 pm*