

## **Caledonia Park Home and School Parent Association Meeting**

Minutes – November 5, 2025

### **Attendees:**

**Apologies:** Hannah Radford

### **Home and School Parent Association:**

### **Agenda**

Call meeting to order at:

Approval of Agenda by \_\_\_\_\_ seconded by \_\_\_\_\_.

Approval of previous minutes by \_\_\_\_\_ seconded by \_\_\_\_\_.

### **Principals Report (Donavin):**

### **Old Business Items (Chair):**

- Book Fair
- Halloween Dance Reschedule

### **New business Item (Chair):**

- Effective Communication methods. Parents association and council need effective communication channels to reach parents and teachers.
- Monthly and Weekly updates/newsletters.
- Grade 7 Dance in June.
- Cold weather plans for indoor recess.
- The ongoing problem of parents parking cars in drop off lane, leaving them running and standing waiting with their child.
- Dates for future meetings, Mondays?
- Viking wear, On-line store open all year. T shirt fundraiser.

### **Treasurer's Report (Hannah):**

- See attached monthly report.
- Teacher allowance paid out \$225 per class x 21 = \$4,725.
- Agendas and awards paid from AGLC account \$3,991.26
- Alberta Grant for playground paid out to city of Leduc \$100,000, plus \$25,000 from funds raised from last school year fundraising.

- Two factor etransfer set up and working well. Expenses paid via etransfer instead of cheque. Need to look into paying hotlunch vendors and Valmart via etransfer or direct deposit.
- New expensive forms working well.
- New record keeping for extras purchased for fundraisers such as plants, bear tracks etc, with receipt book. Cash or etransfer.

#### **Playground Update (Kelly):**

- Slow start to fundraising, Bring your bottles to meet the teacher and awards night, night very small turn out. Only raised \$400, last year was \$4,400. Communication breakdown between parent association and front office, parents and teachers never reached. Reminders were sent out to meet the teacher and awards, but no mention of bringing your empties.
- The first Hotdog lunch was great, plan to run one per month. Great profit margins.
- Spoken with Leduc Lions, waiting for an invite to give a presentation.
- Approaching local companies again.
- Plan for Christmas 50/50.
- Open to any suggestions.
- Paid \$125,000 to City of Leduc. Install scheduled for spring once ground has thawed. Still need to raise \$20,000 by spring to cover the additional cost for the extra inclusive items.

#### **Bake sale and Popcorn Update (Kyla and Terri):**

- Running times same on both days.
- Kindie now come for their own

#### **Fundraising Update (Erin and Brandy):**

#### **Library Update (Kale):**

#### **Hot lunch Update (Niki, Terri and Kyla):**

#### **Additional Agenda Items - Questions:**

- "The Giving Tree" - asking if we are doing it this year, and if so when is it kicking off?

Meeting adjourned:

Next Meeting:

**School Council Meeting:**

1. Call to Order at \_\_\_\_\_pm by \_\_\_\_\_
2. Approval of Old Minutes
3. Old Business
  - Andrea take over of the position
4. New Business
  - Student Council ask
  - Follow up on BGSD Strike Q&A
  - Potential RCMP Workshop for parents re cyberbullying and the dangers of AI

Date of Next Meeting:

Meeting adjourned: