

CALEDONIA PARK SCHOOL
3206 COADY BLVD, LEDUC, AB

Caledonia Park- Parent Association Meeting

Minutes – January 12, 2026

Attendees:

Apologies:

Agenda

Call meeting to order at: _____

Approval of Agenda by _____ seconded by _____.

Approval of previous minutes by _____ seconded by _____.

Old Business Items (Chair):

New business Items (Chair):

1. Floor Hockey Tournament - Concession

Treasurer's Report (Hannah):

Playground Update (Kelly):

Bake sale and Popcorn Update (Kyla and Terri):

Bake sale (December):

1. Supplied by Grade 1&2
2. An overwhelming amount of amazing goodies were supplied. Enough for 3 days of bake sales (Wednesday, Thursday and Friday)
3. Made over \$750. Divided by 5 classes is over \$150 per class to go towards field trips
4. Overall a great success!!

Popcorn (November):

1. Last popcorn day (November 20th) we sold 433 bags at \$0.50/bag bringing the total sales for the day to \$216.50. We popped 2.75 boxes (24 16oz bags per box). At \$84/box

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our expense for popcorn alone was \$233.00. We used close to a whole pack of small popcorn bags (500 bags per pack at \$52/pack) bringing our popcorn bag expense to \$52. Total expenses for November's popcorn day were \$285 meaning we operated at a loss of \$68.50. All of this information can be found in the popcorn folder in google drive.

2. January's popcorn sale went really well. We had almost zero wastage (maybe 2 extra bags) and the kids all said it was "the best popcorn they have ever tasted". The popcorn popper can get jammed, however we figured out if you dump the popcorn half way through popping then that takes care of the issue.
3. Submitting an order for popcorn as we will have extremely low inventory after January's popcorn sale. Popcorn price per box has increased from last year's price of \$84/box to \$92.40/box. Leduc cinemas will not sell us popcorn kernels, however they offered to sell us bulk popcorn at \$2/scoop which would be way more expensive than ordering from Harlans. Raising the price of popcorn per bag will help ease the price increase.
4. Need direction from the Parent Association on how they would like to expense the popcorn as we will be taking the popcorn inventory expense from the school. I can inquire if they accept EFT or cheques. I will also ensure they update the invoice to reflect the Parent Association and not the school.

Fundraising Update (Erin and Brandy):

Library Update (Kale):

Hot lunch Update (Niki, Terri and Kyla):

1. Operation of Hot Lunch - going really well! Orders have been down this year so we have been operating with fewer volunteers. No issues with kids trying to claim they ordered lunch when they didn't which is great.
2. Changes to orders - the amount of changes last hot lunch was a lot due to the amount of kids missing due to either illness or the snow storm that happened that day. We managed, however hopefully that's not a consistent thing.
3. Use of the home economics room has been amazing, we are able to operate much more efficiently out of that room and have had no issues evacuating completely before classes resume.

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Additional Agenda Items - Questions:

Next Meeting:

Meeting adjourned: