

Caledonia Park School Council Meeting

Agenda - January 12, 2026

Attendees: Sarah Coenen, Niki Bergsma, Donavin Simmons, Shantel Bauer, Terri Beer, Kyla Olson, Erin McIntyre, Nicole Dotzlaf, Sharon MacDonald, Hannah Radford, Kelly Patterson, Jody Dowler, and Andrea Santa

Apologies: Kale Whitehead

Call meeting to order at: 7:03 pm

Approval of Agenda by *Andrea Santa* seconded by *Sarah Coenen*.

Approval of previous minutes by *Andrea Santa* seconded by *Sarah Coenen*.

Welcome/Introduction for any new faces

- General Housekeeping Rules

Trustees Report:

- Email from Angie (Is not able to attend but did ask me to mention these things)

Notes:

1. Angie will share these items in the next month's meeting.

Principals Report/Teachers (Donavin):

1. Catchment Concerns

Over the last few months, I have done a careful diagnosis of our longitudinal enrollment numbers. While we are currently stable, the data I also have gained from BGSD indicates that our catchment area could see a decline of approximately 105 - 110 students from our current population over the next five years, by 2030.

This projected decline is due to several complex factors, including:

- Demographic shifts are resulting in families "aging out" of our catchment areas.
- Loss of students to other specialized programs outside of our school.
- A variety of other socioeconomic factors affecting student movement.

It is so important that we address this trend proactively. My primary focus is to investigate and implement strategies to stabilize and grow our enrollment, which, most importantly, directly correlates to our ability to maintain or grow our current staffing levels, a priority I know we all

share. We have looked into a variety of ways to change this decline, and I am able to share one that is coming to fruition next year.

Kindy Care and Out-of-School Care Partnership

The most immediate and likely initiative is partnering with a third-party provider to run a "Kindy Care" program and a general Out-of-School Care (OSC) program within our facility.

- Goal: To ease pressure on working parents by providing care for our half-day Kindergarten students during their non-class time (AM/PM) and offer before/after-school care.
- Operating Hours: The OSC program would run from 7:00 am to 5:30 pm.
- Staff Impact: The contract is designed to be very hands-off for Caledonia staff.
- Location: We will be designating Rooms 164 and 165 (in the Div 2 wing) for this program. Kindy Care will use 1 room full-time, and we are exploring the possibility of Room 165 being a shared space we can utilize during school hours.
- Resource Use: The agreement will permit the company to use the park when school is not using it, potential use of the gym outside of school hours for sporting events, limited use of one of our freezers in the summer, and after-hours use of the art room sink once or twice a month for cleaning toys.

2. Upcoming Assemblies

We have two important assemblies coming up for some of our students, one on Wednesday, Jan 28th, will be for the Grade 6 and 7's from our RCMP SRO, in regard to racial slurs, and how we talk to people. The other, in honour of February being Black History Month, will be from the Black Impact Alliance Foundation for our entire school about the same topic. It has been something we have seen an increase of in society, and as school is a reflection of our society, here as well. We have been working hard at ensuring students realize this is not okay or acceptable anywhere.

3. Staffing Update

In addition to Hannah Wozniak, we have recently hired Laura Cleghorn to help us with our literacy focus goal. Speaking of which, our school has recently moved into the CORE Literacy Pilot, a research-validated framework designed to address the diverse reading and writing levels within our classrooms. Based on feedback from our staff regarding the challenges of differentiating instruction in classes, CORE allows us to organize students into cross-graded intervention groups. By grouping students with similar instructional needs across different grade levels, our teachers can provide highly targeted support in areas like decoding, fluency, and

comprehension. This collaborative approach moves us beyond a "one-size-fits-all" model, ensuring that every student, from those needing foundational support to those ready for advanced enrichment, receives the specific instruction they need to grow. We are currently transitioning from the diagnostic phase into active interventions, supported by dedicated professional development and expert coaching.

4. Leduc Administrators Roundtable Network (LEARN)

Tomorrow afternoon, I'll be back at Caledonia to chair another session of the Leduc Educational Administrator Roundtable Network (LEARN). These roundtable discussions are an invaluable opportunity for Leduc principals to step out of our silos and tackle the local issues that impact our schools most. Our agenda for this session is quite full; we'll be discussing the noticeable shift in teacher morale following the recent strike, specifically how we can support staff as they set firmer boundaries regarding extracurricular volunteering. We will also be brainstorming creative solutions for indoor recess, navigating the rollout of the new Government of

Alberta-mandated K–3 screeners, and sharing best practices for MyBlueprint support. It is always a productive afternoon of professional collaboration, ensuring that our leadership strategies remain consistent and responsive to the needs of the Leduc community.

5. Internet Child Health Symposium

Black Gold is proud to host a special presentation by the Northern Alberta Internet Child Exploitation (ICE) unit. Join Constables Bosch and Sterling to learn about the latest online risks and how to keep your family safe.

Join us on January 27th at the Maclab Centre:

5:30 PM: Mental Health Symposium (K-12 Open House): Meet with local support networks.

7:00 PM: ICE Presentation: Highly recommended for parents and students aged 14+.

Knowledge is the first step in prevention. Let's work together to keep our students safe and healthy!

6. Student Council

We have now chosen our ten students that will make up our student council. Permission forms have been completed, and the students are excited. Our first meeting is January 21st, and we will be meeting on the third Wednesday of each month. The students are made up of Grade 5's, 6's and 7's, as we are looking for students who are able to articulate their thoughts and can

come up with ideas that help the student body. I am looking forward to hearing their ideas, challenge them to become leaders, and simply visit with some of our population in a different environment. We will be supplying lunch each meeting.

Respectfully submitted,

Donavin Simmons

Principal

Chair Report (Andrea)(ASCA Updates, BGSD Updates & New Business):

- Virtual Engagement Opportunity Nov 22nd
 - ❖ Big focus on class sizes and complexity in classrooms
 - ❖ Heard from Chris Shandro ([printed report](#))
 - ❖ ASCA Directors Advocacy & Education briefing ([printed report](#))
- There is a Council of School Councils meeting January 26th that I will be attending (and Terri if she would like to be my date). Will share in February.
- I am so grateful for the website updates - thank you Shantel it looks AMAZING.
- Mental Health Symposium -Emailing from the council to the parents list Mindy sent
- Emails out to parents once a month from the council, "this is what we are doing, this is our next meeting, here is where to find the minutes, here is how to get involved & bring a concern to the table"
- Elf Operation was so much fun, shout out to Terri, Kyla and Courtney for coming out. We had cookies, lunch and diet cokes. Listened to music and had a great time.
- From parent teacher interview night I actually did have a few parents chat with me at the Christmas Concert just with random questions and concerns. I thought it was great to just have them have a face, and might be a good way to get more parents involved and be able to fill this room right up with people who want to be involved.
- TAC update on Kiss and Go and general traffic: they meet Feb 5th and will vote to put our signs up and signs that are more clear that you can't park there, with a time limit on it, and they can be in place in the spring. I had met with one of the committee members and we went for a drive through our Kiss and Go and compared it to Corinthias. I did strongly encourage them to visit during a drop off time in the morning because that's when it's really bumpin in the area and would give them the full picture of what we need. In the meantime can we put something up that says kiss and go, keep moving? Can we get officer Brads help in enforcing these things?
- When it comes to Daycare buses and vans unfortunately there isn't much we can do, where else can they go really. I'd imagine if we could think of an alternative for where they can park, the city would do what they could to help us enforce it.
- Bell schedule, parents are asking if we can have a later start

Parent Q&A

- Anything not answered off the hop can be answered next meeting

Date of Next Meeting: *February 9, 2026 at 6:00 pm*

Meeting adjourned: *7:25 pm*