



Caledonia Park School
2020-2021 Re-Entry Plan
Information for Parents & Guardians

Updated August 25, 2020

About COVID-19

What is COVID-19?

COVID-19 is an illness caused by a coronavirus. It is a new disease that has not been previously identified in humans. Coronaviruses are a large family of viruses; some cause illness in people and others cause illness in animals. Human coronaviruses are common and are typically associated with mild illnesses, similar to the common cold. COVID-19 is a new disease caused by the coronavirus (SARS-CoV-2) and was declared a global pandemic in March 2020.

Coronaviruses are most commonly spread from an infected person through:

- respiratory droplets when you cough or sneeze.
- close personal contact, such as touching or shaking hands.
- touching something with the virus on it, then touching your eyes, nose or mouth before washing your hands.

These viruses are not known to spread through ventilation systems or water .

Symptoms

COVID-19 symptoms can be mild and are similar to influenza and other respiratory illnesses. According to information from the Government of Alberta, most healthy people who are infected with the new, or novel, coronavirus will have a mild illness like a cold or flu. They may have a fever, cough, sore muscles or a sore throat. Some people may feel short of breath. Most people (about 80%) recover from this disease without needing special treatment. People who are much older, or who already have health problems, are more likely to get sicker with the novel coronavirus and may need to be hospitalized.

Alberta Health identifies the following symptoms for COVID-19:

- Common symptoms: cough, fever (over 38°C), shortness of breath, runny nose or sore throat.
- Other symptoms can include: stuffy nose, painful swallowing, headache, chills, muscle or joint aches, feeling unwell in general, new fatigue or severe exhaustion, gastrointestinal symptoms (nausea, vomiting, diarrhea or unexplained loss of appetite), loss of sense of smell or taste, conjunctivitis (pink eye).
- Symptoms of serious illness: difficulty breathing or pneumonia.

What if you have symptoms?

- Stay home and self-isolate to avoid spreading it to others.
- Call Health Link at 811 for more information.

Evidence indicates that the virus can be transmitted to others from someone who is infected but not showing symptoms.

- This includes people who have not yet developed symptoms (pre-symptomatic), and those who will never develop symptoms (asymptomatic).

While experts know that these kinds of transmissions are happening among those in close contact or in close physical settings, it is not known to what extent. This means it is extremely important to follow the proven preventative measures.

Prevention

Novel coronavirus spreads the same way as other viruses that cause colds and cases of flu. When people cough or sneeze, tiny drops of liquid go into the air. If the person has the coronavirus, the virus can be in those droplets and make others sick. One way a person can get sick is by breathing in tiny drops that have the virus in them; this can happen while talking with or being close to someone who is sick. Another way is by someone touching something that tiny drops have landed on and then touching their mouth, nose or eyes. Sharing dishes, utensils, water bottles and drink containers can also spread the virus from someone who is sick to someone who is not.

Preventing the spread of COVID-19 starts with awareness. The following practices help reduce the spread of COVID-19:

- Practice physical distancing
- Self-isolate when feeling sick
- Frequent hand washing
- Cover coughs and sneezes
- Avoid touching your face

Good Hygiene

Wash your hands really well and often with soap and water for at least 20 seconds. Soap and water are always the best. But, if soap and water are not available, you can use hand sanitizer. If your hands are dirty, or you have touched a surface that others have touched, wash your hands. Don't touch your eyes, nose or mouth until your hands are washed. Cough or sneeze into your

elbow or a tissue, then wash your hands. Washing your hands, not touching your face, and staying home when you are sick are the best ways to help you, your family and friends stay healthy.

More Information

If there is anything you might be confused or worried about, don't be afraid to ask someone you trust. More information can be found online at alberta.ca/COVID19.

Quarantine and Isolation

CMOH Order 05-2020 has several legal requirements for quarantine and isolation (please see the table below).

Quarantine and Isolation	
Quarantine	Required when people are not sick but have been exposed to someone who has COVID-19. <ul style="list-style-type: none">• The quarantine period for COVID-19 is 14 days.• This is because it can take up to 14 days for an individual to develop symptoms.
Isolation	Required when people are sick to keep them from infecting others. <ul style="list-style-type: none">• The isolation period for people who have symptoms (but not diagnosed with COVID-19) is 10 days or until symptoms resolve, whichever is longer.

Re-entry Information for Parents and Students

Following the provincial government's direction, Black Gold School Division (BGSD) is implementing the Guidance for School Re-entry — Scenario 1 from Alberta Education, and Dr. Hinshaw, the Chief Medical Officer of Health, for September 2020. Wherever possible, having children physically attend school is recommended, and our teachers are eager to get back into the classroom and work with students. Parents should be reassured that schools are meeting Alberta Health Services (AHS) guidelines in providing a safe environment for student learning. Dr. Hinshaw has stated the decision to allow in-school learning with public health measures in place outweighs the risks of prolonged school closures on students' educational experience and overall well-being against the risk of COVID-19 outbreaks.

It is possible that we may have to transition between scenarios during the school year. Health officials will work with school authorities to make the decision to transition all students to partial In-school Classes learning (Scenario 2) or Distance Education (Scenario 3) based on multiple factors including the number of COVID-19 cases, in a zone or school, and the risk of ongoing transmission. Please note that changes may be made to this plan in response to changes directed by Alberta Education.

In September, teachers will focus on the social and emotional needs of students and will be administering screening tools to help identify gaps in student learning including the Mathematics Intervention Programming Instrument (MIPI) and Highest Level Achievement Test (HLAT). These results, along with a variety of anecdotal evidence, will identify any gaps from the previous year. Once teachers have identified gaps in student learning, they can plan their instruction to address the needs of their students prior to moving forward.

This document details the conditions and protocols which will be in place for Caledonia Park School for the upcoming 2020-2021 school year. **Administration realizes that this plan MUST be a flexible one, and as our situation changes, so will our plan.** This is in compliance with AHS guidelines, as well as the Black Gold School Division plan.

Caledonia Park School Re-Entry Protocols	
Daily Health Check	<ul style="list-style-type: none"> ● Before leaving home, staff and students, who will access the school for work or education, must self-screen for symptoms each day before they leave for school using the Alberta Health Daily Checklist
Staggered Entry Days	<ul style="list-style-type: none"> ● Grades 1-9 staggered entry days will be considered the first day of class. Students should have supplies and be prepared for instruction. ● Unfortunately, parents cannot enter the building but are free to walk their child to the door. There will be teachers available to help students find their way. ● Kindergarten <ul style="list-style-type: none"> ○ Please follow the schedule that has been sent/provided by the kindergarten teachers ● Sept. 8, 2020: Gr. 3, 6, 9 <ul style="list-style-type: none"> ○ Grade 3's enter the West doors by the yellow and blue playground ○ Grade 6's enter the North door by the basketball courts ○ Grade 9's enter the North door by the bike racks

	<ul style="list-style-type: none"> ● Sept.9, 2020: Gr. 2, 5, 8 <ul style="list-style-type: none"> ○ Grade 2’s enter the West doors by the yellow and blue playground ○ Grade 5’s enter the North door by the basketball courts ○ Grade 8’s enter the North door by the bike racks ● Sept. 10, 2020: Gr. 1, 4, 7 <ul style="list-style-type: none"> ○ Grade 1’s enter the West doors by the yellow and blue playground ○ Grade 4’s enter the North door by the basketball courts ○ Grade 7’s enter the North door by the bike racks ● Sept. 11, 2020: All grades <ul style="list-style-type: none"> ○ Students will be told and shown which door they will enter through on their staggered entry date <p>*When construction finishes, entry doors will change*</p>
<p>Drop off Procedures</p>	<ul style="list-style-type: none"> ● There will be no parents allowed in the building ● Due to construction, parents will need to safely drop their child off so the child can walk to their designated door ● Only busses will be allowed in the bus lane — no parent drop off is allowed in the bus lane ● Students will enter the building as soon as they arrive at school and go directly to their classroom ● Students will sanitize when entering the building ● Students who are late to school will need to come in the front door, hand sanitize and check in at the office.
<p>Pick Up Procedures</p>	<ul style="list-style-type: none"> ● Please have a designated meeting spot ● Parents will not be permitted to wait in the school ● Bus students will be dismissed at 2:55 p.m. and all other students will be dismissed at 3:00 p.m.
<p>Office Protocols</p>	<ul style="list-style-type: none"> ● Social distancing is in effect in the office as indicated by floor stickers and posters. ● A plexi-glass divider will be in use at the front desk. ● One way traffic will be observed in the office. ● If your child needs to go home early or attend an appointment, our sign out form is now posted to our school web page. After completing the form, call the school at 780-986-7888, and your child will be escorted to the front door to meet you for pick-up.

	<ul style="list-style-type: none"> ● Parents dropping off any materials will need to contact the office (780-986-7888) then leave the materials on a table outside of the front doors. Materials must be placed in a plastic bag with the name of the student clearly labeled. Once contacted, office staff will have the student retrieve the materials. ● Students returning to school after an appointment must call the office at 780-986-7888 in order for the student to regain entry. Students must sign in and sanitize at the office before proceeding to their classroom after leaving the building.
General Protocols	
Responding to Illness	<ul style="list-style-type: none"> ● Staff members, parents, and students should not enter the school if they have symptoms of COVID-19 ● If a student develops symptoms while at the school, the student will be asked to wear a non-medical mask if they are able to, and will be isolated in a separate room ● The parent/guardian will be notified to come and pick up the student immediately
Hallways	<ul style="list-style-type: none"> ● Students will sanitize their hands each time they leave and enter the classroom ● Directional arrows will be in all hallways. Students will be kept to the far right on both sides of the hallway to maintain distancing ● Grade 4-9 students and staff must wear a mask in the hallways at all times ● Hallway activity will be limited (teachers will move classrooms as opposed to students)
Washrooms	<ul style="list-style-type: none"> ● Each grade level will have a designated bathroom. ● Students will hand sanitize when they leave the classroom and wash their hands after bathroom use. They will hand sanitize upon return to the classroom ● A sign will be posted at the bathroom entrance indicating the maximum number of students allowed. ● Floor stickers will be used to help the students to physically distance while waiting for the bathroom. ● Please let your child's homeroom teacher know if your child has a medical/physical condition that will make waiting for the bathroom problematic.
Mask Use	<ul style="list-style-type: none"> ● Masks will be mandatory for all Gr.4-9 students and staff in settings where physical distancing cannot be maintained.

	<ul style="list-style-type: none"> ● Students will be allowed to remove their masks while seated at their designated work area. ● All students will be required to face the same direction. ● No group work or center work will be permitted. ● Masks will be optional for K-3 but encouraged. ● Masks will not be required during outdoor activities provided social distancing can be maintained.
<p>Recess</p>	<p>Recess</p> <ul style="list-style-type: none"> ● Division 1 and 2 <ul style="list-style-type: none"> ○ There will be 3 groupings for morning recess <ul style="list-style-type: none"> ■ Group 1- 9:55-10:05 am (classes TBD) ■ Group 2-10:10-10:20 am (classes TBD) ■ Group 3- 10:25-10:35 am (classes TBD) ● Division 3 <ul style="list-style-type: none"> ○ Break will be from 9:45-9:55am ○ Students will be monitored in the cohort classes, will able to use the washroom and eat their snack <p>Lunch</p> <ul style="list-style-type: none"> ● Division 1 and 2 <ul style="list-style-type: none"> ○ Group 1-will eat at 12:00-12:25 and go outside from 12:30-12:53 ○ Group 2-will go outside from 12:00-12:25 and eat from 12:30-12:53. <p>**Groups are yet to be determined.</p> <ul style="list-style-type: none"> ● Division 3 <ul style="list-style-type: none"> ○ 12:00-12:25-Eat lunch in cohorts ○ Junior High students that go home for lunch must leave school grounds at 12:00 p.m. ○ 12:25-12:53-Supervised outdoor physical distancing with re-entry into the school starting at 12:50
<p>Supply Management</p>	<ul style="list-style-type: none"> ● Students will bring their supplies on their designated staggered entry day. ● Sharing supplies will not be allowed. ● Bring your own device (chromebook or laptop - phone usage will not be allowed) is highly recommended for this school year. We are encouraging all students, regardless of grade, to bring their own device in order to control the spread of germs. ● If you are unable to supply a Chromebook for your child, chromebooks will be provided when available. These

	<p>Chromebooks may be used by other students and will be sanitized after each use.</p> <ul style="list-style-type: none"> ● Regular sanitizing of devices will be performed by students (with teacher support when needed). ● At this time, BGSD has mandated no locker use. This policy will be re-evaluated in November. During this time, backpacks and jackets will be stored on and around a student's desk area.
Student Movement	<ul style="list-style-type: none"> ● Students will remain in their designated classroom throughout the day, and teachers will be changing rooms ● Directional arrows must be followed when in the hallways ● Hallway movement will be limited
Lunch Related Items	<ul style="list-style-type: none"> ● Hot lunch, Skip the Dishes and Food Delivery services are suspended indefinitely. ● There will be no food sharing (Birthday treats, lunches, etc). ● No microwaves, kettles, or toasters will be available. ● Students are encouraged to bring a thermos for hot food ● The office will not be able to supply utensils. Please ensure all needed utensils are packed in lunch boxes
Cleaning	<ul style="list-style-type: none"> ● Cleaning protocols will be strictly adhered to in accordance with AHS guidelines. ● Students will be required to use hand sanitizer upon entering or leaving a room. ● Students will be provided with sanitizing materials to wipe down their work areas throughout the day.
Class Protocols	
Physical Education	<ul style="list-style-type: none"> ● Physical education will be done outside instead of inside as the risk of transmission is more likely to occur indoors rather than outdoors and will follow the Guidance for Sport, Physical Activity and Recreation. ● Teachers will choose activities or sports that support physical distancing ● Locker rooms and change rooms: <ul style="list-style-type: none"> ○ Are not available at this time. Students will not change for PE until further notice. ● Students will sanitize hands before and after PE.
Library	<ul style="list-style-type: none"> ● The school librarian will be going to classrooms. ● Students will not be going to the library.

<p>Music</p>	<ul style="list-style-type: none"> ● Music will continue for the 2020-21 school year. ● The music teacher will move from class to class. ● Lessons will include instruments, other than wind instruments (percussion, bells etc), that can be sanitized between uses. ● Students will not be participating in singing. ● Recorders will not be used.
<p>CTF (Home Ec, Wood Shop and Art)</p>	<p>Junior High Only</p> <ul style="list-style-type: none"> ● Complimentary classes will be provided following AHS guidelines. Increased cleaning and hand sanitizing will be practiced. ● Homeroom cohorts to used during CTF
<p>Cohort Options</p>	<p>Junior High Only</p> <ul style="list-style-type: none"> ● There are 9 pre-assigned options ● Each cohort class (homeroom) will be doing all 9 option courses throughout the year. ● Each option will run for 4 weeks. When the 4 week option is done, students will be moving to the next pre-assigned option.
<p>Special Events</p>	<p>The following is a list of events that are suspended until further notice:</p> <ul style="list-style-type: none"> ● Meet the Teacher ● School Pictures ● Awards Night ● Extracurricular athletics and school clubs ● Evening gymnasium usage by community groups ● Field Trips